

JOINING THE IEA DSM PROGRAMME

THREE STEPS AND YOU'RE IN

1. Talk to Us

2. Meet with Us

3. Write to Us

Interested Party (IP) ¹	IEA DSM Programme (IA)
<p>1. Talk to Us. IP expresses interest in joining the IA by contacting an Operating Agent, the Chairman or Executive Secretary.</p>	<p>IA Executive Committee Chair promptly provides information on activities, participation obligations, benefits and the process for joining</p> <p>IA Executive Committee (ExCo) invites the IP to attend an ExCo meeting and Task meetings of interest.</p>
<p>2. Meet with Us. IP representative(s) attends an ExCo meeting and Task meetings as Observer.</p>	<p>IA ExCo votes to invite the IP to join.</p>
<p>3. Write to Us. IP sends a letter to the IEA Executive Director (with copy to the DSM ExCo chair) specifying:²</p> <p>a) Who will sign the Implementing Agreement on behalf of the Government or company. b) Name and contact details of the new member c) The Task(s) in which the IP will participate.</p>	<p>Upon receipt of the letter, the IEA Legal office will send a signature page.³</p> <p>Participation in the IA will begin on the date the signature page is signed.</p>

1. There are two types of participants in IAs, **Contracting Parties** (entities designated by the government or international organisations) and **Sponsors** (entities not designated by governments or non-governmental international organisations).
2. A template will be provided.
3. If the IP is a government of a country or a sponsor that is not already participating in an IA, then an additional step is required before signature, which is approval by the IEA Committee on Energy Research and Technology. If favourable all that is needed is signature of the Implementing Agreement.